



# Currie Community High School

Dolphin Avenue, Currie, Edinburgh EH14 5RD  
Telephone 0131 449 2165 Fax 451 5854 E-mail: admin@currie.edin.sch.uk  
Head Teacher: Doreen MacKinnon

October 2019

Dear Parent/Carer,

## **SCQF Level 5 Prelim Examinations 2019**

Please find attached the timetable for the SCQF Level 5 Prelims which start on Thursday 21<sup>st</sup> November 2019 and will be finished by Friday 6<sup>th</sup> December. Timetable information for students with Additional Arrangements will be issued by Mrs Barton (Support for Learning Leader) in due course.

There are no Prelims for Level 3 and Level 4 candidates, though Level 4 History will be undertaking a formal test during the prelim diet as evidence from this can constitute Unit Assessment evidence.

**For S5/6 Students studying SCQF Level 5 courses this year**, the following prelims **will** take place during the November diet:

- Business Management
- Computing Science

For all other subjects, prelims for S5/6 Level 5 courses will take place alongside Higher and Advanced Higher prelims in January 2020. If your child is uncertain at all, they should check with their class teachers.

Please note we have avoided, where possible, having more than two exams in any day. If your child has more than two and there is a clash of subjects, please ask them to see Ms Muir (Depute Head/ SQA Link) by **Friday 11<sup>th</sup> October 2019**.

**No study leave is available for these Prelims** so all candidates should attend school as normal and in full dress code.

Please find overleaf a list of rules and advice for the Prelims, which take place under SQA regulations and are invigilated by the same team of Invigilators who will manage our national exams in May. If you could go over these with your child we would be most grateful.

The students will be advised how best to prepare for their Prelims by their teachers and we encourage parents/ carers to continue to give every support at this important time.

We wish all our candidates the very best for their exams.

Yours faithfully,

Doreen MacKinnon  
Head Teacher

Lesley Muir  
DHT/Year Head S4-S6

### **Exam Candidates' Rules – Prelims**

#### **These mirror the SQA rules for the main exam diet – Chief Invigilator, Mrs H Fallon.**

*Note: Please bring your own calculators, rulers, protractors etc. as required for the particular exam. Invigilators will have only a small stock for emergencies.*

- Attendance at exams is compulsory – make sure you know the start times.
- If you can't sit the exam for any valid reason, contact the school first thing in the morning. If you feel ill or upset during the exam, put your hand up and wait for the Invigilator to come to you.
- Be on time - you will not be allowed in beyond the first half hour of an exam starting.
- You should wait quietly in the foyer before an exam and will then be called to the hall. If you are in a room, go to the room and wait a few minutes before the exam starts.
- Exam conditions start as soon as you enter the Hall/room. You must be silent.
- You should listen carefully and carry out the instructions of the Invigilators, who will be the same people used by the SQA to supervise the main exams in May.
- After completed exams you should return to normal timetable, though you may go home if it is the end of the school day. (Arrangements for between-exam breaks will follow).
- Bags are to be placed at the front of the hall or room.
- You will not be allowed out to the toilet during an exam (unless it is absolutely necessary). Make sure you go to the toilet before entering the hall.
- If you have a question, do not stand up – put up your hand and wait until Invigilator comes.
- No mobile phones may be taken to your desk – they should be switched off and left in bags at the front of the room.
- No electronic devices including, MP3 players, tablets and smartwatches are allowed on your person – they must also be switched off and left in bags at the front of the room.
- Nothing should be stored in your calculator memory.
- No pieces of paper in pencil case, pocket or dictionary (unless specially permitted).
- Do not communicate with other students in the room. If suspected of cheating – you may lose everything.
- No baseball caps or neck scarves at exam desks.
- Bring pens, pencils, rulers etc., (write in blue/black ink unless otherwise instructed).
- Water bottles only to be brought into the exam hall, no food or fizzy drinks.
- Leave by door when instructed to leave by the Invigilators, not before.
- You must stay for the full length of the exam – if you have spare time check your work.
- Leave the question paper and your written scripts on your desk.